

Manage Payment and View Charging History with Smart EV Charging Mobile Feature

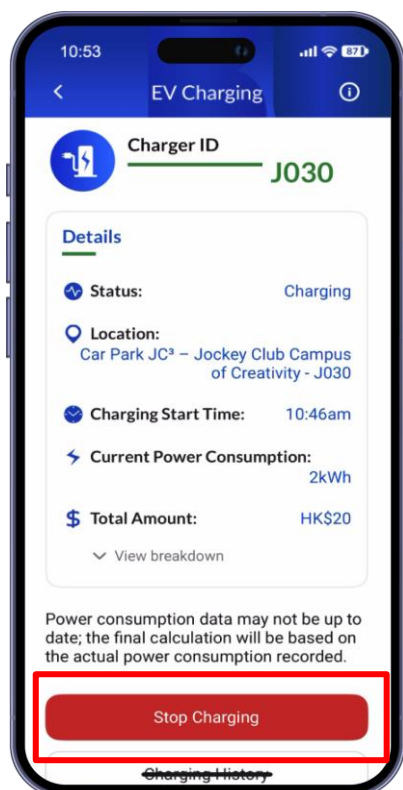
All staff and students with a valid SSOid are eligible to use the Smart EV Charging mobile feature in HKBU Mobile to manage payment and viewing charging history for their electric vehicle.

- A. Manage Payment
- B. View Charging History

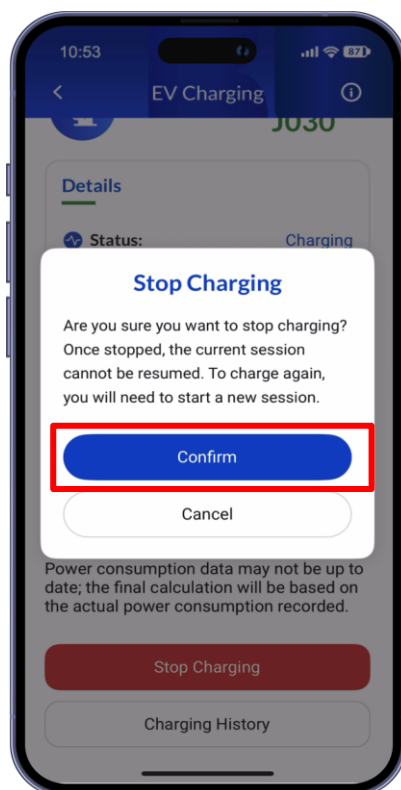


A. Manage Payment

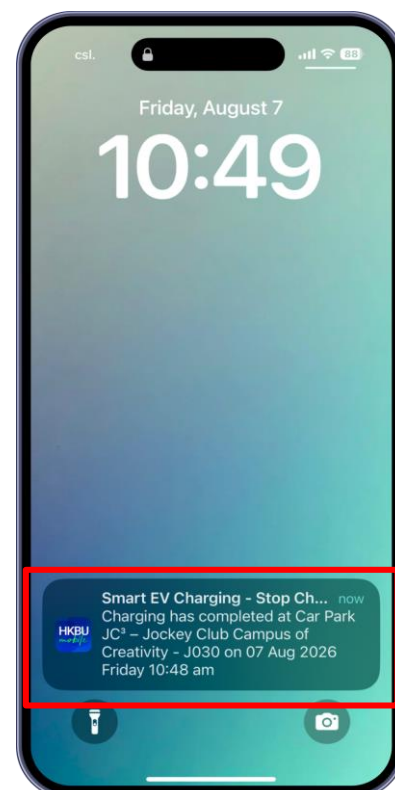
Before managing EV charging payments, users must open the Smart EV Charging mobile feature and stop the charging session.



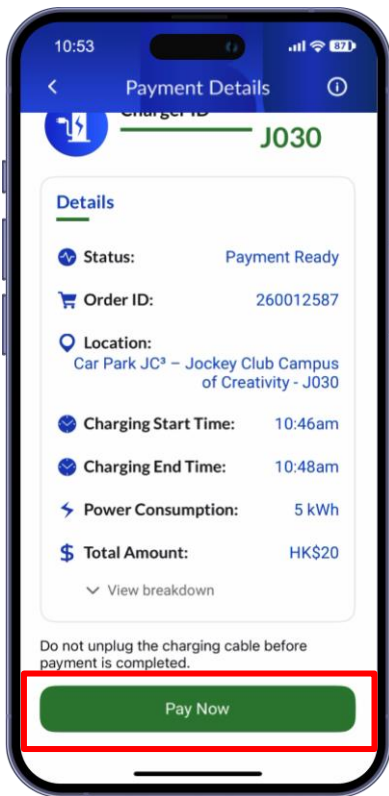
1 Open Smart EV Charging mobile feature in HKBU Mobile. Tap '**Stop Charging**'



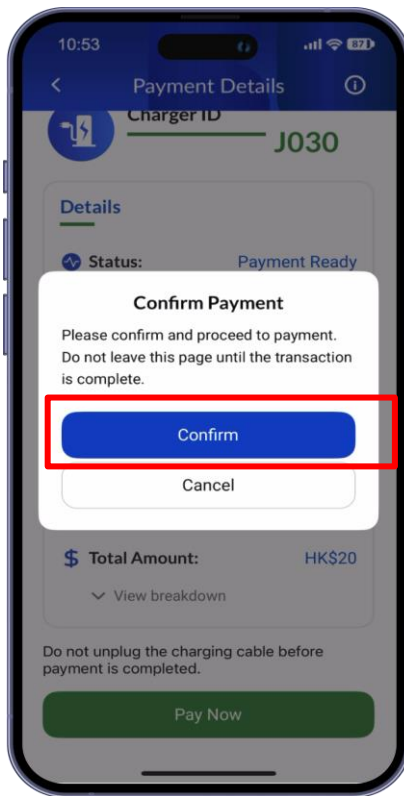
2 Tap '**Confirm**' to stop EV charging. (Go to Step 4 if verification of EV charging completion is not required.)



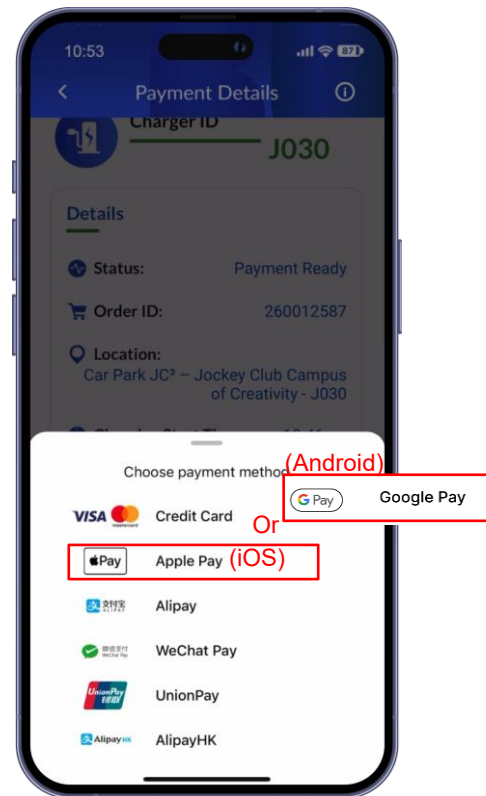
3 Verify that the EV charging session has ended by checking the push notification.



4 A new page will pop up, review the payment details and tap '**Pay Now**'.

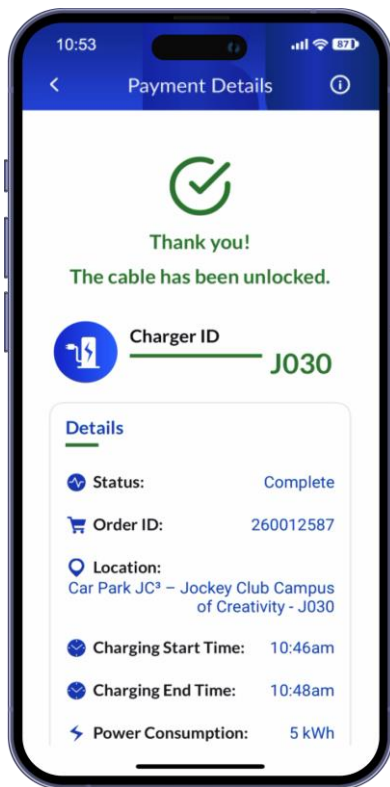


5 Tap '**Confirm**' to proceed to payment.

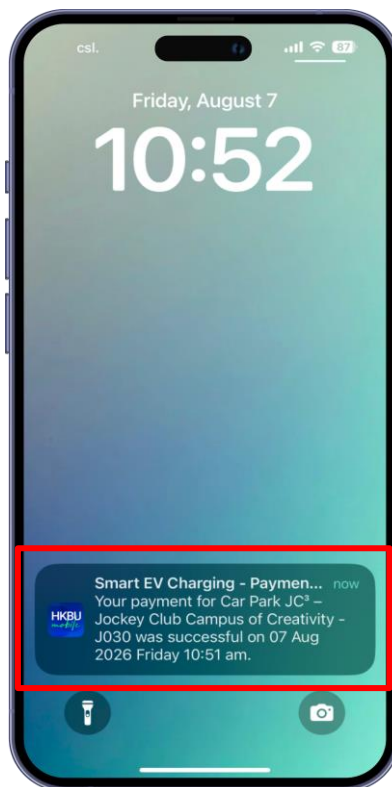


6 Select a payment method and complete the payment.

Note: **Apple Pay** is available on **iOS devices**, while **Google Pay** is available on **Android devices**.

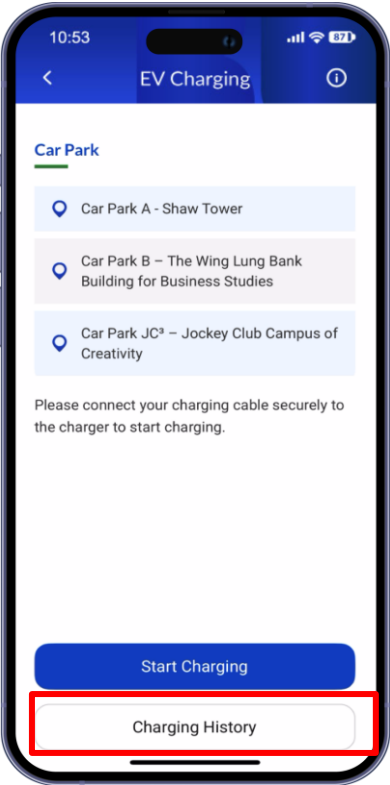


7 Upon successful payment, the page will return to the Payment Details page.

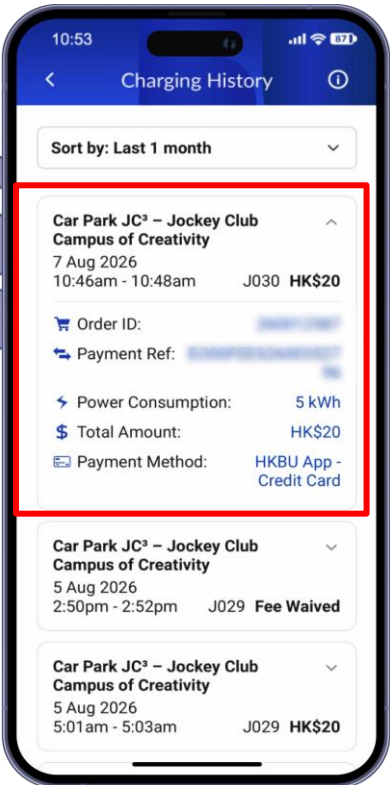


8 Verify that the payment has been successfully processed by checking the push notification.

B. View Charging History



1 Open Smart EV Charging mobile feature in HKBU Mobile. Tap '**Charging History**' on the home page.



2 The list of charging history will be displayed. Filter and sort the records by the desired time frame for review.