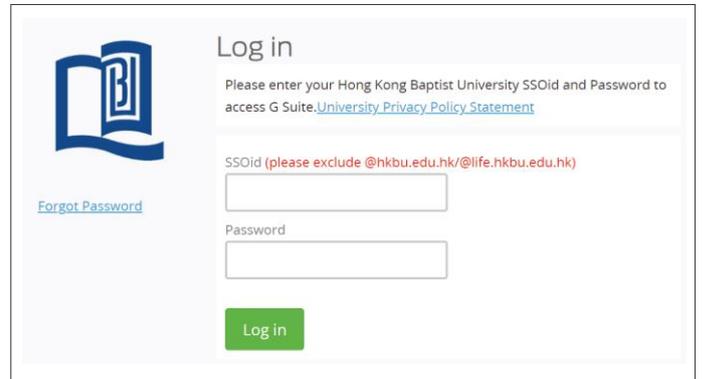
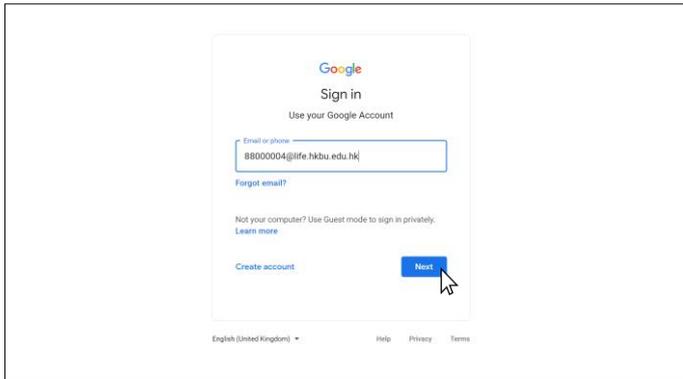
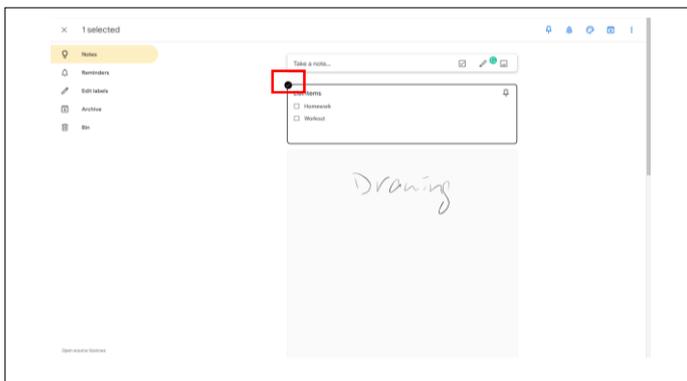


Google Keep to Microsoft Word Migration Guide

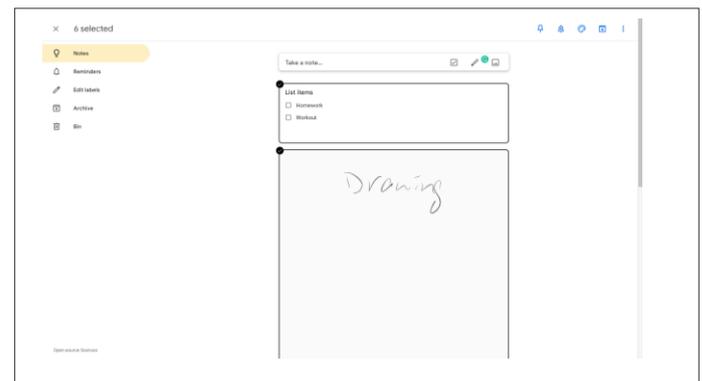


1 Log on the **Google Keep**. (<https://keep.google.com>) and log in with your Google account email address. Then click 'Next'.

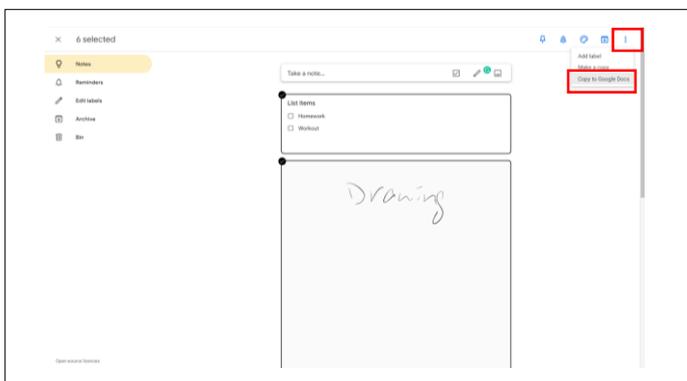
2 For security reasons you will be prompted to confirm your identity via 2FA. Follow the on-screen instructions to proceed.



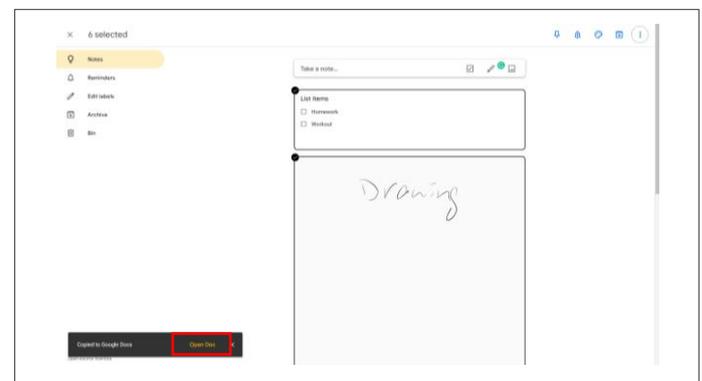
3 After logging in Google Keep, select the first note by clicking top-left checkmark



4 Select all notes by pressing **Ctrl + A**.

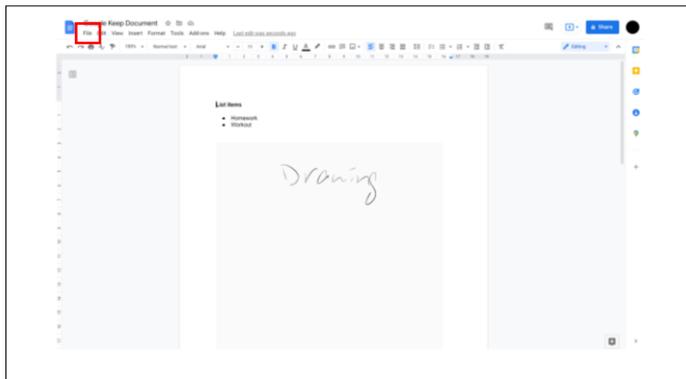


5 Click 'More options' at top right (three dots icon) and select 'Copy to Google Docs'.

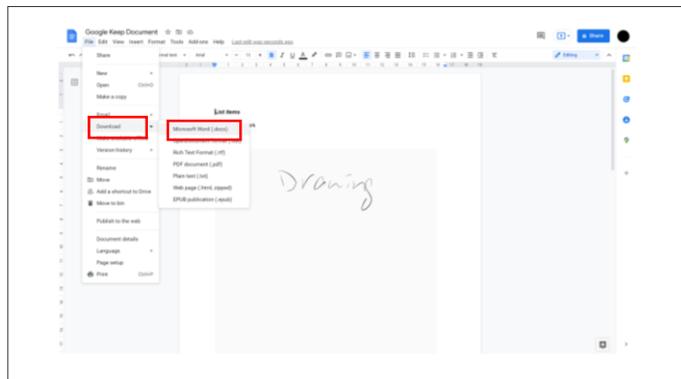


6 After finishing copying, click 'Open Doc' at the bottom-left.

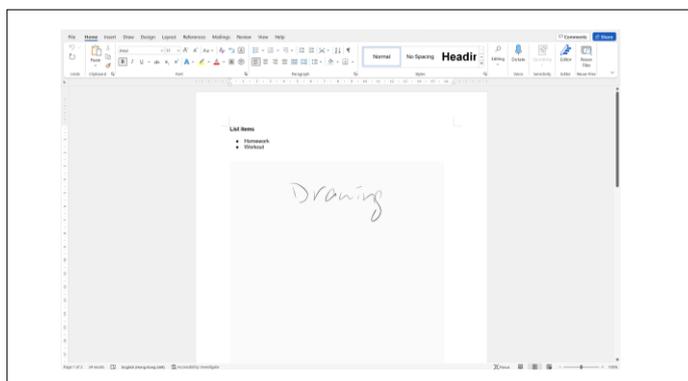
Google Keep to Microsoft Word Migration Guide



7 The notes will be opened in Google Doc format, then click 'File' at top-left.



8 Select 'Download' > 'Microsoft Word (.docx)'.



9 The Export of Google Keep completed and you can read and edit the file by Microsoft Word.

Important note:

Drawing is partially supported (Not editable) and List, Remind me, Collaborator, Background option, Label are not supported by transferring from Google Keep to Microsoft Word