

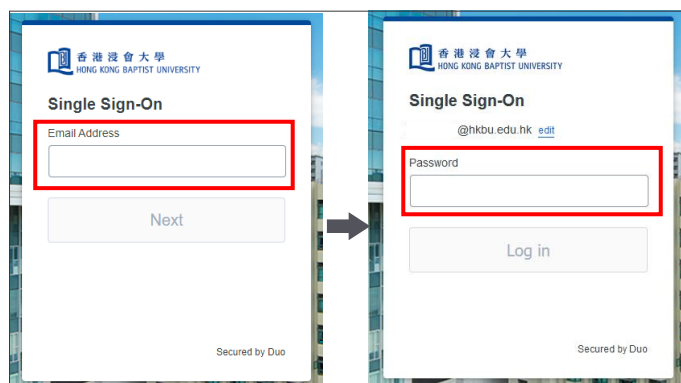
Register Your Phone as a Universal Security Passkey [RECOMMENDED]

A “roaming” **Security Passkey** is an encrypted digital key to verify your identity across multiple devices using the Passwordless SSO service via secure Bluetooth connections. This ONE-TIME registration process will guide you through the creation of your universal **Security Passkey** stored on your mobile phone.

Register Roaming Security Passkey (First/Primary Device)

Go to DUO Self-Service Portal (SSP) using a **Bluetooth-enabled PC/Laptop***:

<https://hkbu.login.duosecurity.com/devices>

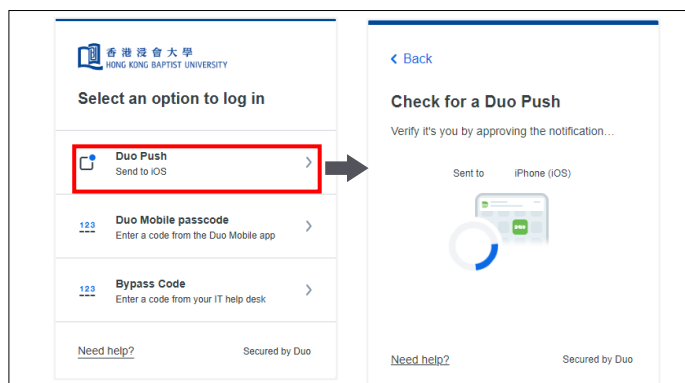


1 Go to DUO Self-Service Portal (SSP) with the link above.

* You must visit **DUO SSP** using a supported web browser on a **Bluetooth-enabled PC or laptop**.

2 Enter your **HKBU Email Address** and **Password** (on the NEXT page).

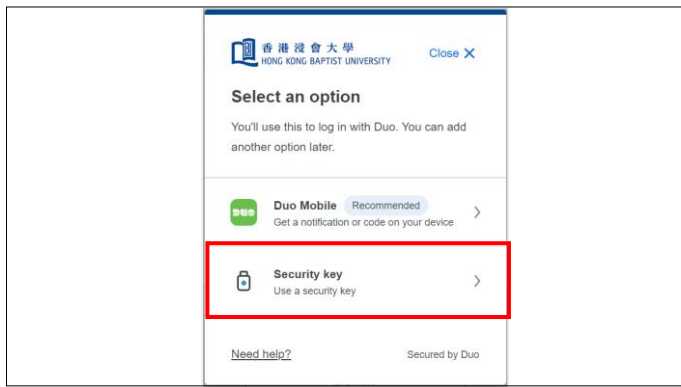
Note: The Email Address is the full HKBU email address instead of SSOid.



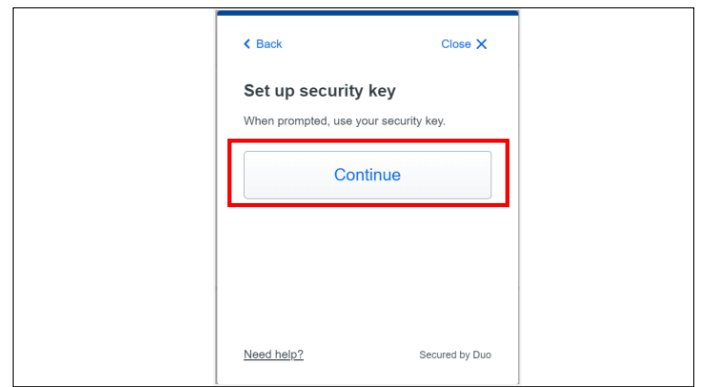
3 Select one of the options for verification.
Suggest choosing '**Duo Push**' to confirm the login on your mobile device.



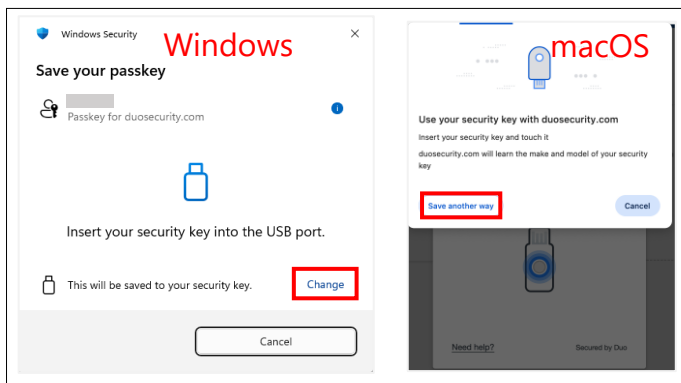
4 Click '**Add a device**'.



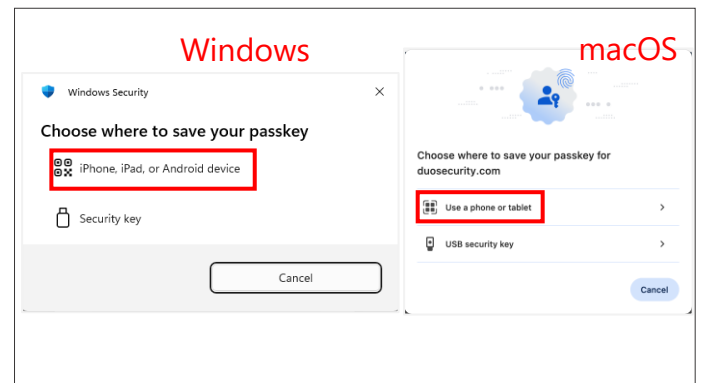
5 Click '**Security key**'.



6 Click '**Continue**'.



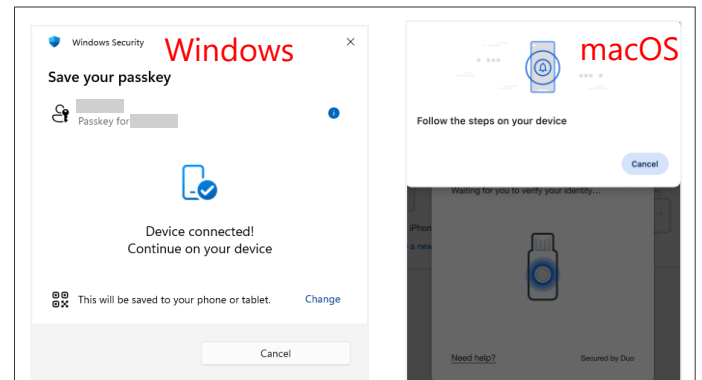
7 Click '**Change**' on Windows or '**Save another way**' on macOS device.



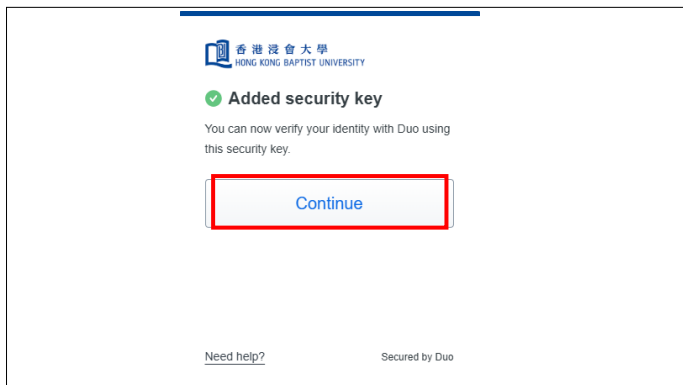
8 Select '**iPhone, iPad or Android device**' on Windows or '**Use a phone or tablet**' on macOS device to save your passkey.



9 Before you begin, ensure Bluetooth is enabled on your PC or laptop. Scan the QR code display on the screen with your phone to continue.



10 Follow the instructions on the phone to complete the authentication.



1 1 Your phone is successfully registered as a roaming **Security Passkey**.

Click '**Continue**' to complete the process.

Register Roaming Security Passkey (**Optional: Secondary/Backup Devices**)

Go to DUO Self-Service Portal (SSP) using a **Bluetooth-enabled PC/Laptop***:

<https://hkbu.login.duosecurity.com/devices>

1 Go to DUO Self-Service Portal (SSP) with the link above.

* You must visit DUO SSP using a supported web browser on a **Bluetooth-enabled PC or laptop**.



Single Sign-On

Email Address

@hkbu.edu.hk

Next

Secured by Duo

2 Enter your **HKBU Email Address** and click 'Next'.

Note: The Email Address is the full HKBU email address instead of SSOid.



Windows Security

Sign in with a passkey

Windows

macOS

Scan this QR code with your phone or tablet

Example

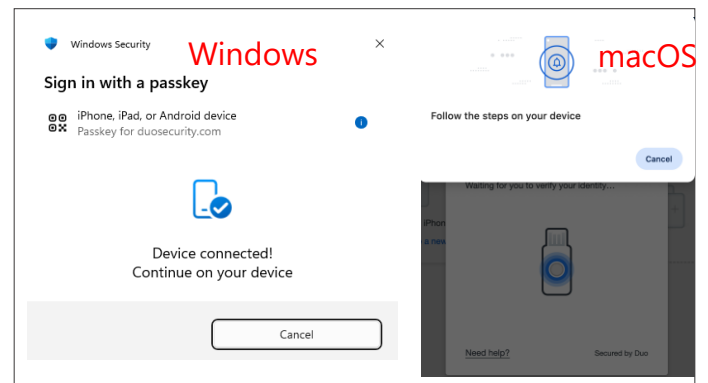
Cancel

3 Scan the QR code with the roaming **Security Passkey** device and proceed to Step 4a.

Alternatively, click '**Cancel**' to proceed with Step 4b to verify your identity using **Password** and **Duo Push**.

Note:

Bluetooth must be enabled on your PC or laptop to display the QR code.



Windows Security

Sign in with a passkey

Windows

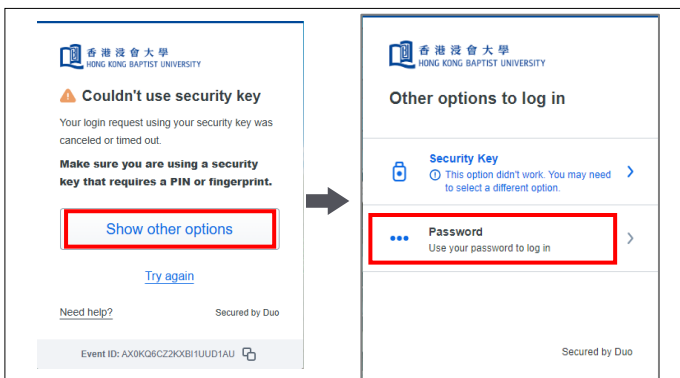
macOS

Device connected!

Continue on your device

Cancel

4a Follow the instructions on the phone to complete the authentication. Then, Proceed to Step 7.



Couldn't use security key

Your login request using your security key was canceled or timed out.

Make sure you are using a security key that requires a PIN or fingerprint.

Show other options

Try again

Need help?

Secured by Duo

Event ID: AX0K06C2ZKXB1HUUD1AU

Other options to log in

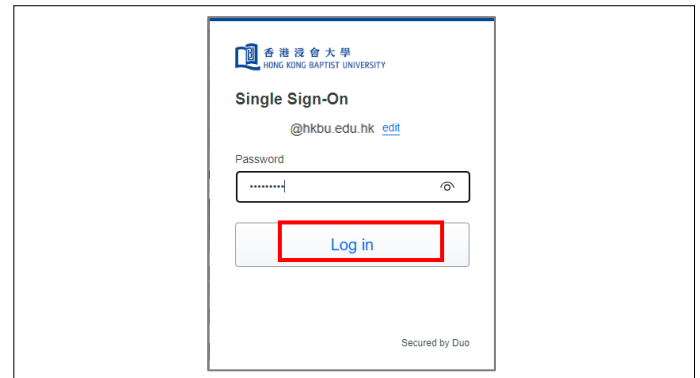
Security Key

Password

Use your password to log in

Secured by Duo

4b A page saying **Couldn't use security key** will appear. Choose '**Show other options**' and then click '**Password**'.



Single Sign-On

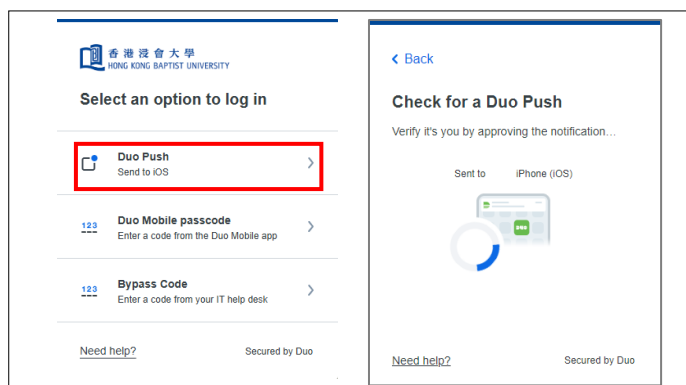
@hkbu.edu.hk

Password

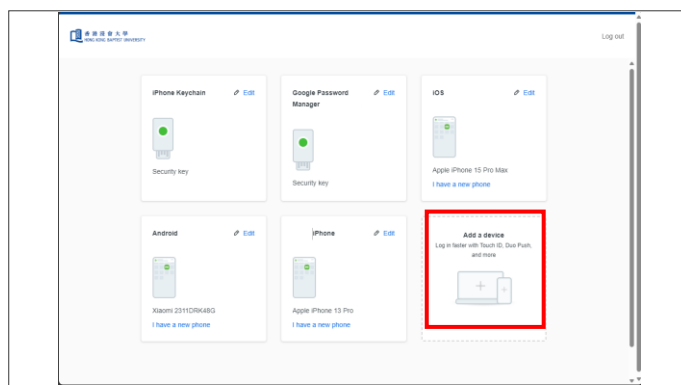
Log in

Secured by Duo

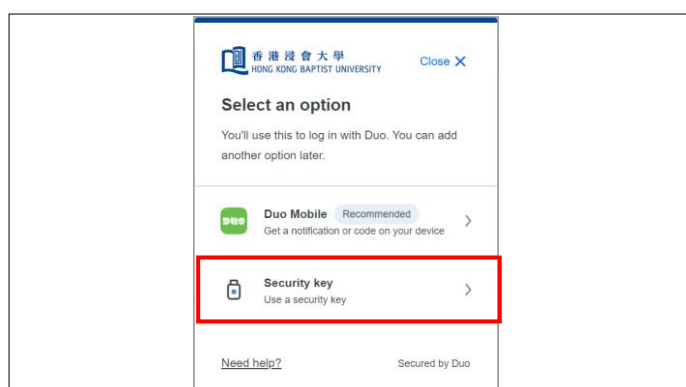
5 Enter your Password and click '**Log In**'.



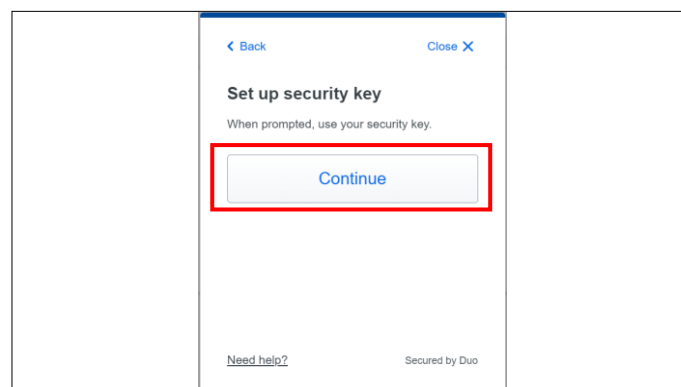
6 Select one of the options for verification.
Suggest choosing **'Duo Push'** to confirm the login on your mobile device.



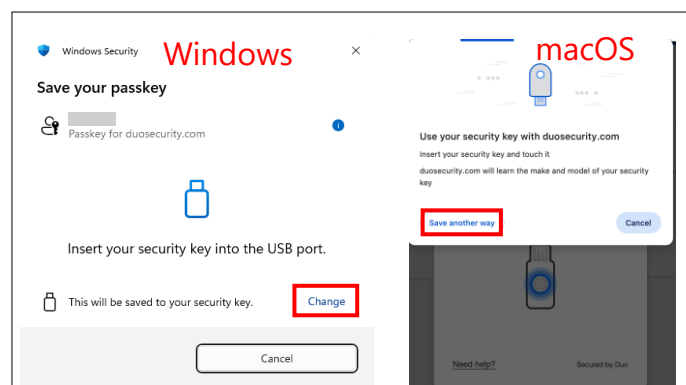
7 Click **'Add a device'**.



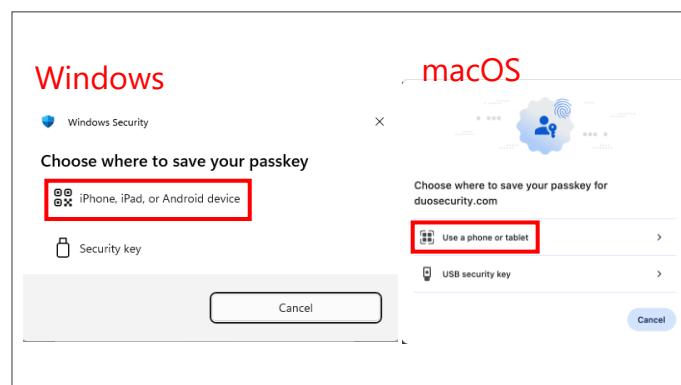
8 Select **'Security key'**.



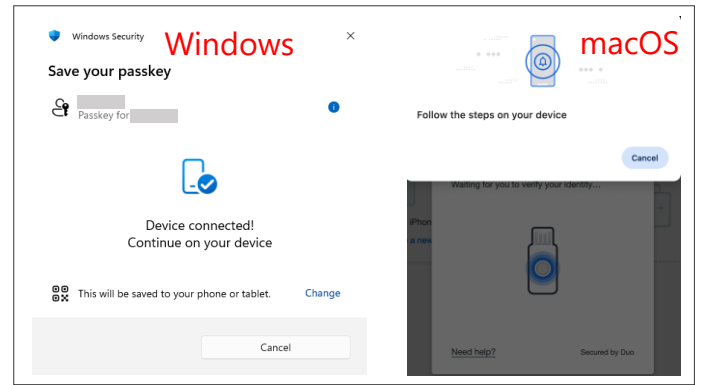
9 Click **'Continue'**.



10 Click **'Change'** or **'Save another way'**.



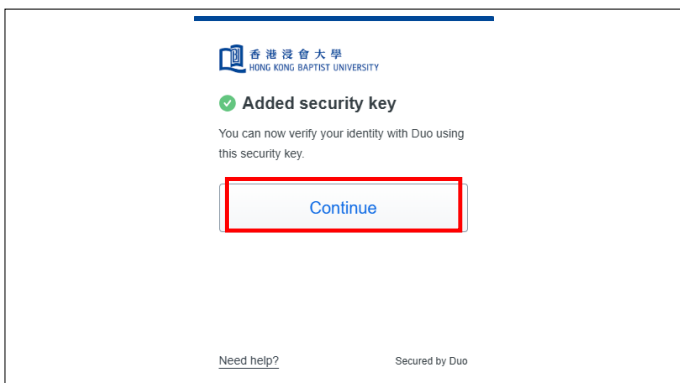
11 Select **'iPhone, iPad or Android device'** or **'Use a phone or tablet'** to save your passkey.



12 A QR code will be displayed on the screen. Use your backup device to scan the QR code.

Note:
Bluetooth must be enabled on PC or laptop to display the QR code.

13 Follow the instructions on the backup device to complete the authentication.



14 Your device is successfully registered as a secondary (additional backup) roaming **Security Passkey**.

Click '**Continue**' to complete the process.