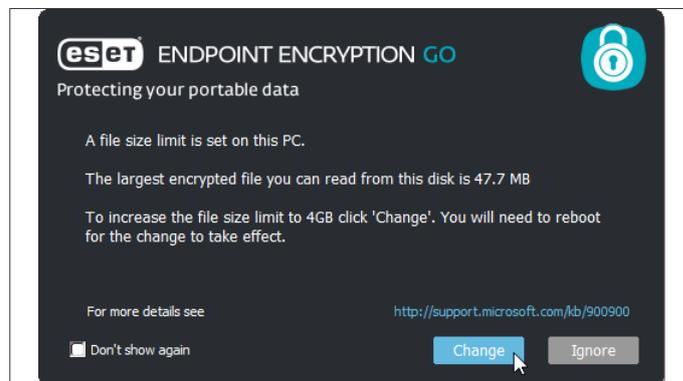
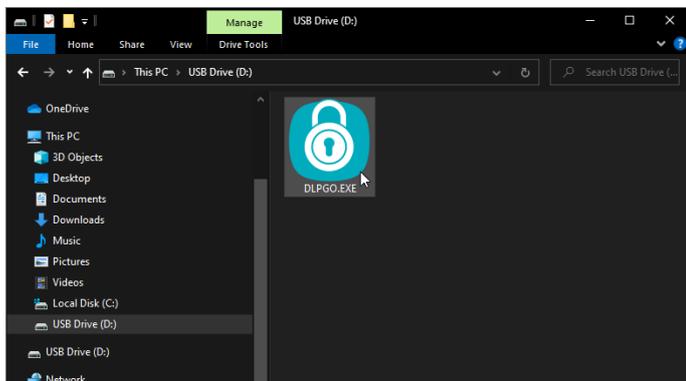


Using the Encrypted USB Drive at Home

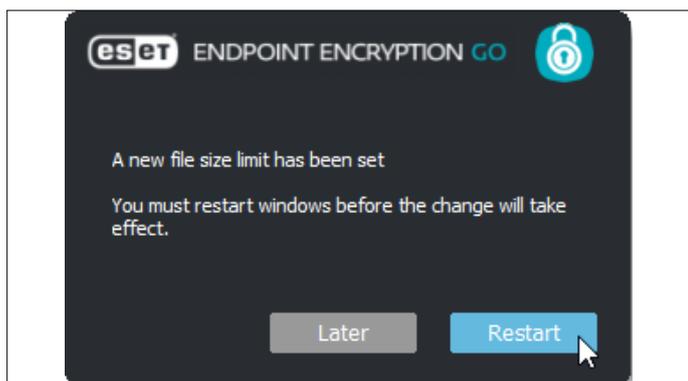
REMINDER Please always backup your data on the drive before performing encryption.



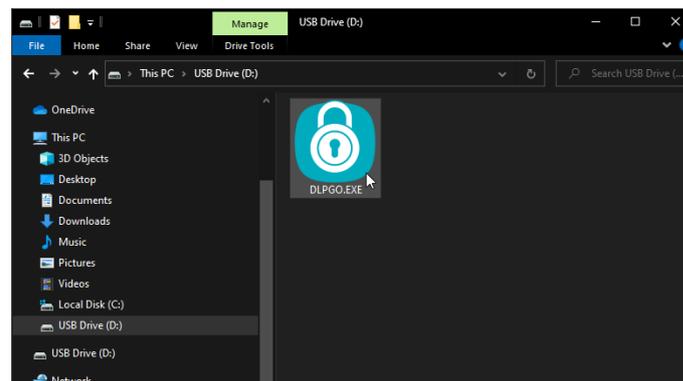
1 Plug the encrypted USB drive into your home PC. Go to your drive directory. Double-click to run 'DLPGO'.

2 To allow your home PC access larger files from the USB drive, click 'Change'.

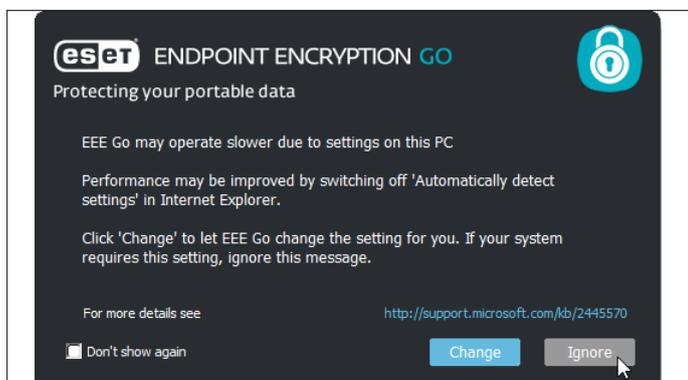
 Jump to page 3 if the 'DLPGO' was **not found** on the drive at home PC.



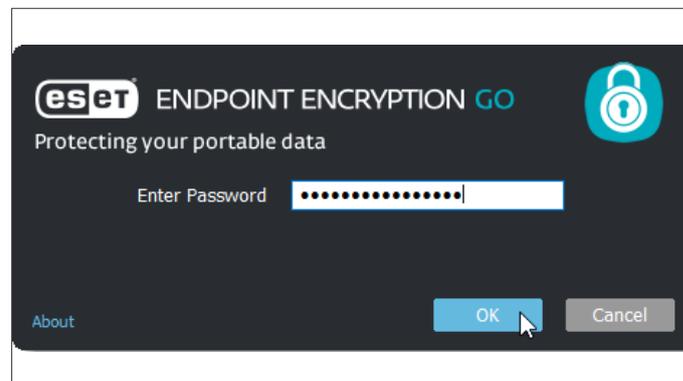
3 You will need to restart the PC after the new file size limit is set. **Save and close** all your working files. Click 'Restart'.



4 Plug the USB drive into the PC again. Go to your drive directory. Double-click to run 'DLPGO'.



5 Click 'Ignore' if your home PC is running Windows 10, otherwise, click 'Change'.



6 Type in the **password** that you created previously to unlock the USB drive. Click 'OK'.



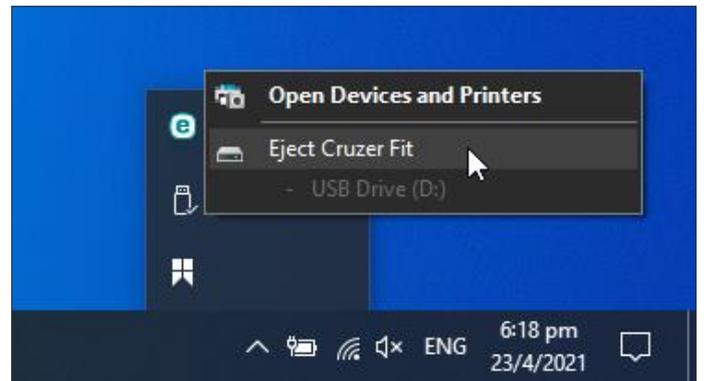
7 Wait for a few seconds until the USB drive window appears on the screen. You will be able to locate and access all your encrypted files under the drive (usually Z:) with label 'ESET Endpoint Encryption Go ...'. Make sure all newly created files are saved in this drive so that they will become accessible in office.



8 To eject the USB drive from the PC. Right-click on Endpoint Encryption tray icon.



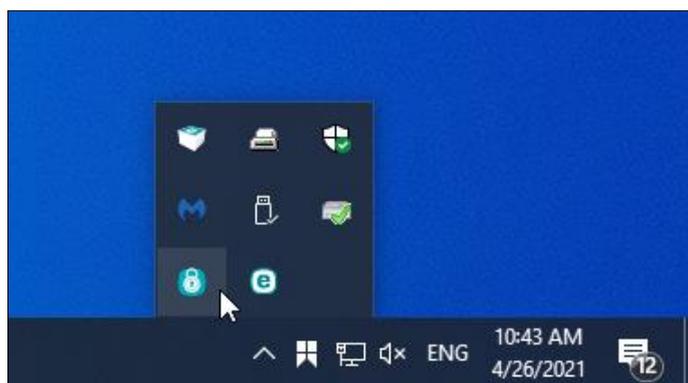
9 Click 'Exit & Secure Drive'.



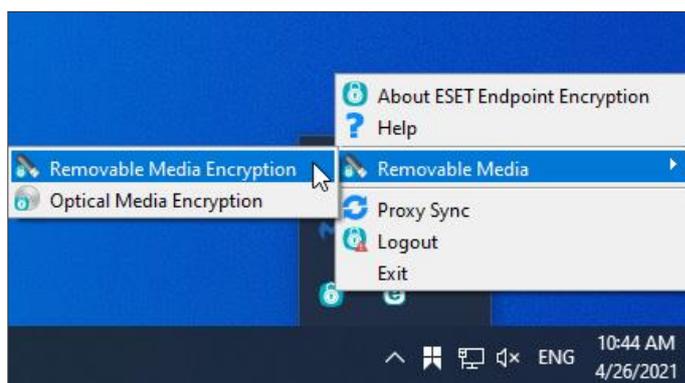
10 Right-click the USB icon on taskbar, then click 'Eject ...'. Refer to <https://ito.hkbu.edu.hk/usbe/> for more details.

 Please do the step 8 to 10 every time when you need to eject the USB drive from the PC.

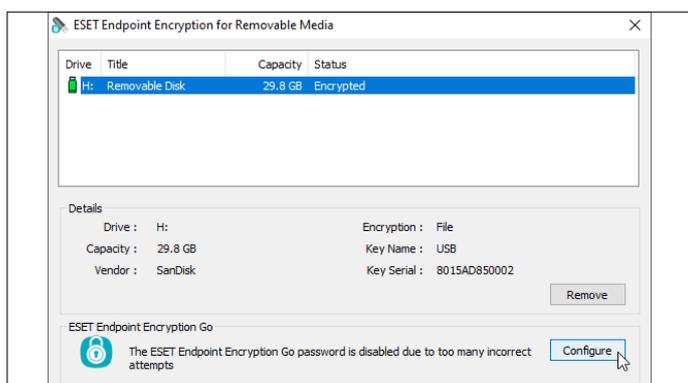
Only go through the steps below if the 'DLPGO' was **not found** on the encrypted USB drive at your home PC.



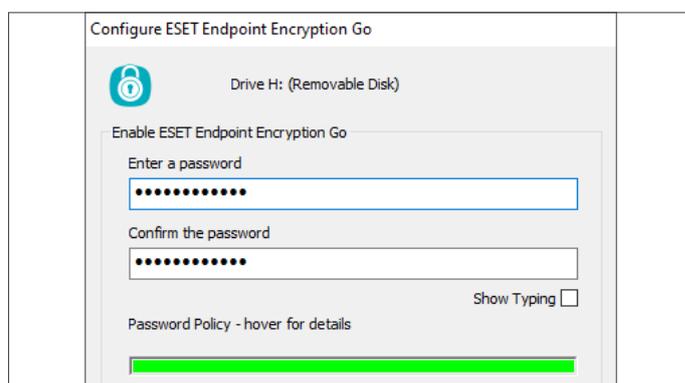
A If the 'DLPGO' was **not found** on the encrypted drive at your home PC, you **must** use your office PC to enable the 'DLPGO' on the USB drive. Right-click on Endpoint Encryption tray icon.



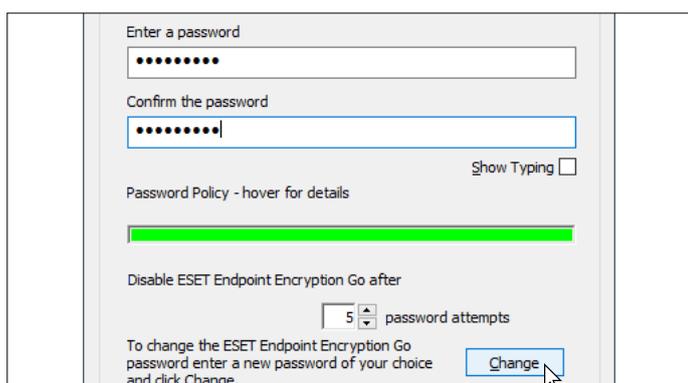
B Select 'Removable Media', then select 'Removable Media Encryption'.



C Select the **encrypted USB drive** from the list after plug it into the home PC. Click 'Configure'.



D Set a new **password** according to the password policy, i.e. Password length minimum is 8, must contain uppercase A-Z, lowercase a-z, numbers 0-9 and symbols.



E Click 'Change'.



F The 'DLPGO' and password has been set on the encrypted USB drive. Click 'OK'. Refer to <https://ito.hkbu.edu.hk/usbe/> for more details.