

Single Sign On user id (SSOid)

Single Sign On user id (**SSOid**) is a set of universal credentials for students to sign in the HKBU intranet and IT services.

A New student should register the SSOid **before** accessing to any central IT resources of the University.

[New Student SSOid Account Registration](#)

 **SSOid** is just your **student number** (not your email address)

B Security Questions are used to verify your identity when you try to access the central IT services via the Internet, reset your SSOid password or obtain your Duo Bypass code online.

[Change Your Security Questions and / or Answers](#)

C You are required to follow the latest User Password Policy to change your SSOid password regularly. The new password will be synchronized to all IT services, including Gmail, BUniPort, Moodle, etc, within 5 minutes.

[Change Your SSOid Password](#)

 You may have to reconfigure your mobile devices with the new password for accessing to the above IT services, e.g. Wi-Fi, email App, etc.

D Self-service password reset is available for those who have forgotten the SSOid password. Please note that for identification purposes, you are required to use Duo Two-Factor Authentication (2FA) or answer your Security Question to validate your identity.

[Forgotten / Reset Your SSOid Password](#)

E Your Security PassKey is required when you are trying to access your personal data or sensitive information on the BUniPort.

[Forgotten / Reset Your Security Passkey](#)

1. Choose '**Profile**' then click '**Personalization Centre**' in the BUniPort.
2. Choose the '**Security Passkey**' tab.
3. Click '**Change My Security Passkey**'.
4. Enter your **new 'Security Passkey'** twice.
5. Enter your **SSOid password** and click '**Submit**' to confirm the changes.

To protect your SSOid from unauthorized access, **Duo 2FA** has been implemented for all central IT services. Refer to dedicated [webpage](#) for details.

For any inquiry, please contact Service Call Centre at 3411-7899 or email to hotline@hkbu.edu.hk.