

HKBU e-Card User Guide

I. HKBU e-Card Registration

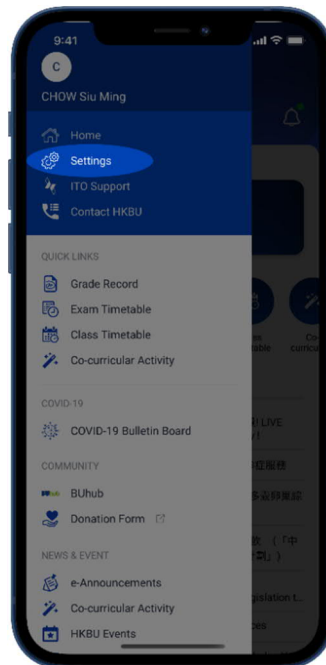
Prerequisites:

- (1) Make sure you have registered your SSOid and enabled Duo Two-factor authentication (MFA) successfully.
- (2) Install HKBU Mobile on your device. The HKBU e-Card is tied in with the HKBU Mobile.



Student SSOid Account Registration

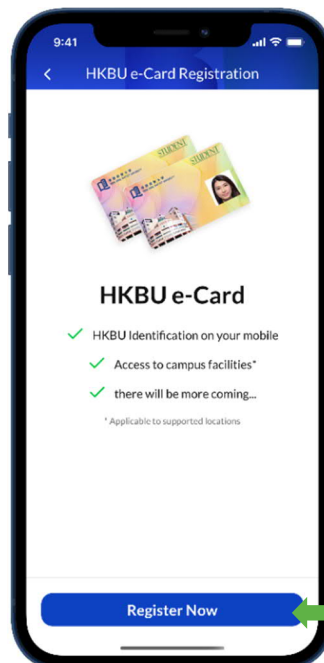
Duo Two-factor Authentication (MFA)



1 Press **Settings** from the left menu.

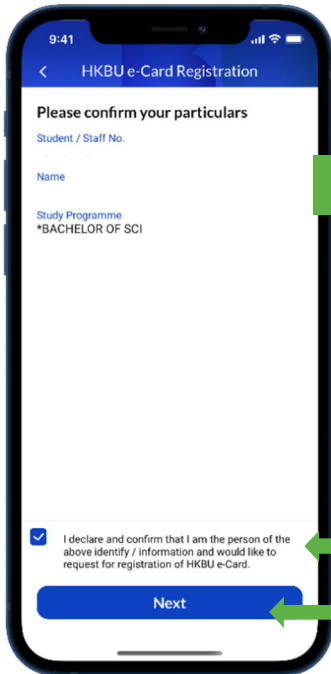


2 Press **HKBU e-Card Registration**.



Press **Register Now**

3 Press **Register Now**.

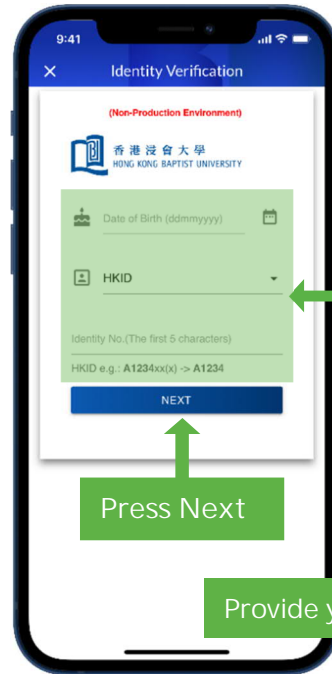


Confirm your particulars

Complete Declaration

Press Next

5 Tick the box to agree with the terms and conditions, then press Next.



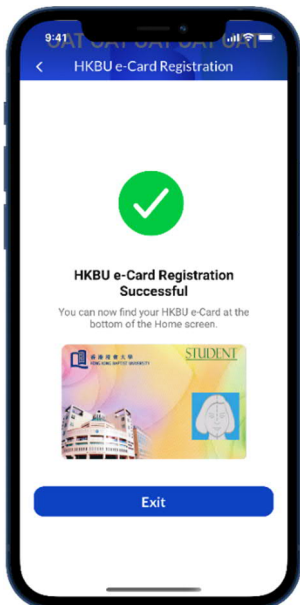
Press Next

Provide your personal data



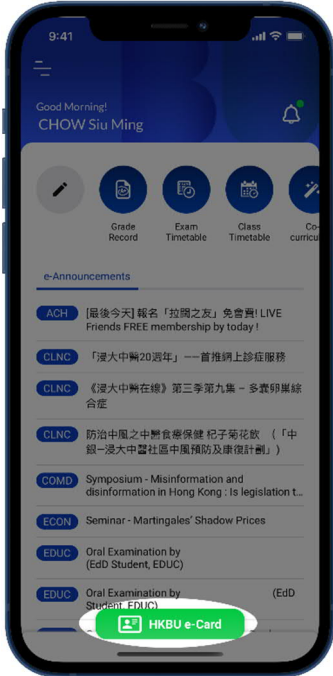
Complete Duo MFA

6 Provide your Date of Birth, HKID/Passport No. and verify your Duo MFA for identity verification.

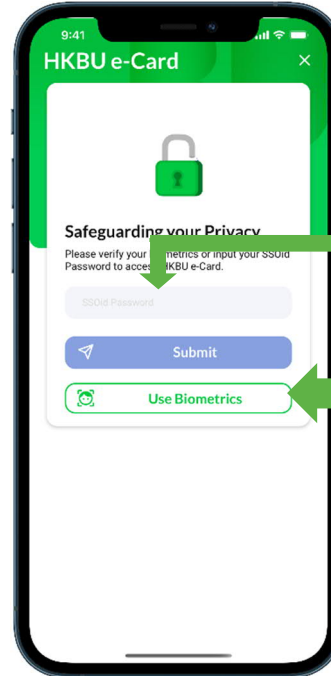


7 Your HKBU e-Card has been registered and tied in with the device successfully.

II. Access the HKBU Student e-Card



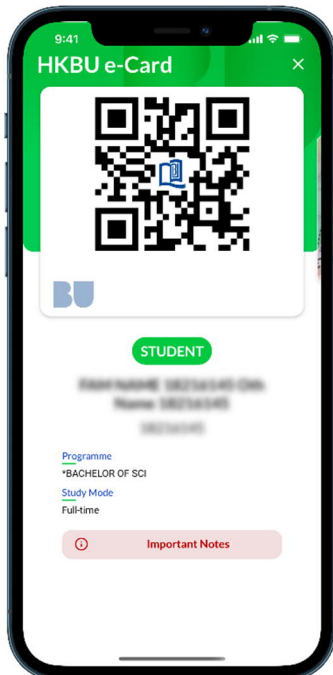
1 You can access your **HKBU e-Card** from the bottom of the **Home** screen.



Type in your SSoId Password

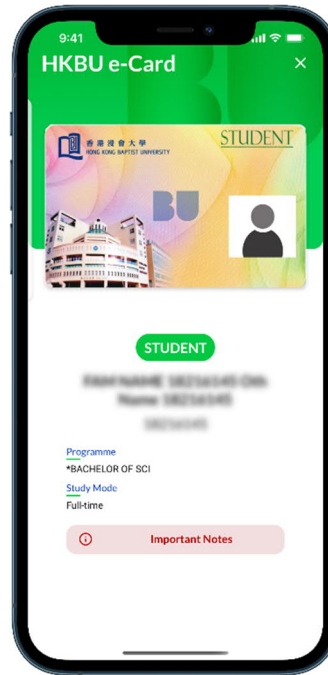
Or use Biometric if you have registered.

2 Input your **SSoId Password** or use **Biometrics** if you have enabled it to access your HKBU e-Card.



Your name and study programme information are shown in the lower part.

3 The QR Code represents your digital identity. Please do not capture or share the screenshot.



When you swipe right, your student e-Card with your photo will be displayed.

4 Your student e-Card with your photo is displayed.